



# Yateley Town Council Use of the Greens and Public Open Spaces Policy 2019

Including funfairs, circuses and other large events.

## 1.0 Introduction

1.1 This policy is designed to outline the permitted use of the Greens and larger Public Open Spaces maintained by Yateley Town Council. These are; Yateley Green, Frogmore Green, Darby Green Playing Fields, Swan Lake Park, Monteagle Open Space, Winton Crescent Open Space, Fallowfield Open Space, Church End Green, Churchill Crescent Open Space and Village Way Green.

1.2 The policy covers all activities including funfairs, circuses and other large events.

## 2.0 Policy Rules

- NO BBQs, NO metal detectors, NO digging holes, NO Sky Lantern or balloon releases.
- All council owned open spaces are primarily to be used as a casual and informal recreation area for the benefit of all residents.
- Commercial funfairs and circuses are permitted on Yateley Green Only. Circuses are only permitted on the basis of that they demonstrate high welfare standards for any animals used in their shows. From January 2020, the use of wild (non-native and undomesticated) animals will be prohibited in travelling circuses.
- One funfair, one circus, the May Fayre and ONE other large event be allowed to visit Yateley Green, subject to the conditions set out below. This is in addition to any events organised directly by the Town Council.
- Any other smaller scale external events on any of the open spaces will be taken to and decided by the Community and Environment Committee taking into account size, date, time and location. Events which benefit the wider community or are of a charitable nature will be viewed more favourably. Private events are unlikely to gain permission.
- Applications for events are to be made to Yateley Town Council at least 6 weeks before the requested date. Details of event, insurance and risk assessment will be required.

## 3.0 Use of the Greens and Public Open Spaces Conditions

3.1 For funfairs a maximum of 12 stalls and/or rides be permitted on the site at any one time.

3.2 No sub-letting to take place without the prior approval of the Council.

3.3 All events to hold public liability insurance and have carried out a risk assessment copies of which will be given to the Town Council prior to the event.

3.4 The events to close no later than 11:00pm.

3.5 No erecting or dismantling of equipment to take place between the hours of 10:00pm and 07:00am.

3.6 The exact siting of the event being agreed with the Council Officers.

3.7 The site being left in a clean and tidy condition.

3.8 A site rental of £206 +VAT for each day the fair/circus is open, and £103+VAT for each day it is closed, exclusive of the day of arrival and departure.

3.9 A site rental for smaller events will be set by the Community and Environment Committee.

3.10 The hirer depositing with the Council a bond against damage to the Council's property during their visit set at a level deemed appropriate and necessary by the Town Clerk.

3.11 The funfair operator, i.e. the person making the booking, must be resident and available on site throughout the time of the hire. The Council maintain the right to obtain references prior to agreeing to any hire.

3.12 Event organisers are required to comply with any and all byelaws, licence requirements and statutory regulations.

3.13 Operators will be expected to make their own arrangements for the supply of electricity and water, and for sanitation arrangements.

### **Amendment Record**

Version 1: Approved by the Community & Environment Committee 30.07.18

Version 2: Reviewed by Finance & Policy Committee 09.09.19