

Yateley Choral Society

Chairman: John Mills

Musical Director: Quintin Beer

From the Treasurer, Fernhill Cottage, Fernhill Lane, Hawley, Camberley, Surrey GU17 9HE

Yateley Town Council
Reading Road
Yateley
Hants
GU46 7RP

15th January 2019

Ladies and Gentlemen,

Yateley Choral Society is most appreciative of the assistance given to us by Yateley Town Council over the years in support of our efforts to bring live Classical Choral music to venues in the Town.

In our current 2018/19 season, we are staging our 40th Anniversary Concert in St Swithun's Church, Yateley on Saturday March 23rd, having started life as an evening class in the town in 1979. Over the years we have brought many talented young musicians to the town to accompany us in performing live classical music which Yateley residents would otherwise have to travel to Reading, Basingstoke or further afield to experience. We feel this is a great part of our "mission" to foster live music in the town.

We should be most grateful if Yateley Town Council might see their way to further support us in this event with a grant.

I enclose an application form and enclosures, as requested on the Town Council website.

If you require any further information, please contact me on 07770 394593 or 01276 31850.

Yours sincerely,



Paul Sudell

Treasurer.

1. Name/Address of organisation

YATELEY CHORAL SOCIETY
FERNHILL ETTAGE (TWO STOREY)
FERNHILL LANE
HAWLEY GU17 9HE

Contact name: PAUL SUDELL

Contact telephone number: 01276 31850 / 07770 394593

Position in organisation: TREASURER

2. Aims and objectives of your **organisation**; What does your organisation do and how does it benefit the residents of Yateley, Frogmore and Darby Green?

We are a friendly and inclusive group of music lovers from Yateley and the surrounding area who wish to bring the enjoyment of both listening to and participating in choral music to the community. We welcome all to join us and do not hold auditions. We actively contribute to the Yateley community, regularly taking part in events such as the Christmas Market, and Gig-on-the-Green, and are particularly committed to working with young people, involving local schools and young people's music groups in our concerts. We also raise money for local charities including Naomh House and Phyllis Tuckwell.

Where does your organisation meet? YATELEY MANOR SCHOOL

How often do you meet? Weekly

How many members do you have? 60

How many are Yateley, Frogmore or Darby Green residents? 56 %

3. Briefly describe the project for which you require a grant. Please be aware that YTC do not normally give grants for running costs. If your application contains an element of running costs, please detail your plans to source alternative funding for this in future years.

In March 2019 we will be celebrating our 40th anniversary with a celebratory concert, having grown in size and musical accomplishment from our roots in 1979 as an evening class. We will be celebrating this milestone with current and past members and Musical Directors, and our loyal supporters and hope to extend the awareness of great music to new audiences.

We are committed to introducing young talented musicians to Yelby's music boxes, and will be showcasing a selection of young professional instrumentalists as well as exceptional vocal soloists in this anniversary concert.

4. How much funding are you applying for (Please be aware that YTC do not usually grant applications over £1,000. For applications over £500 we would expect at least 50% of the total cost to be match funded)

£ 780

5. What is the total cost of your project? £ 3250

6. Has the project that you want the funding for already happened? Yes / No

7. Will you be passing the funding on to any other groups (except to pay for goods and services)? Yes / No

8. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Yes (name of contact) / No (Not applicable)

9. Please give a breakdown of what the funding will be spent on.

Musicians	£ 2,400
Venue	200
Merchandise	250
Publicity etc	400

10. How will the funding benefit the community or residents of Yateley, Frogmore or Darby Green?

The funding will enable the society to bring a talented group of young musicians to enhance this concert of live music for the Yateley Community to enjoy.

11. Please tell us how this funding will lead to greater self-sufficiency and lessen the need for future applications.

The funding helps us to stage this high-quality event in the town which will increasingly foster support for the society. This in turn increases and improves our profile in the town which will attract more attendees to our events and enable us to stage similar events in the future without so much reliance on outside funding.

12. How is your organisation normally funded?

Concert ticket sales

13. What are your current subs/fees/charges?

£120 per full
£90 per concession

Details of other fundraising activities for this project

14. Have you applied for any other funds/grants towards the cost of this project? Please include details below

No.

15. What fund raising activities took place in the **last** 12 months and what fund-raising activities are planned for the **next** 12 months

We fundraise routinely each Christmas period in aid of Charities and donated over £800 last year.
We also ran an open workshop day to raise funds for future concerts (Apr 2018)

16. Anticipated income/expenditure for next 12 months

Anticipated income	£13,000
Expenditure	12,800

17. Details of any grants received from Yateley Town Council in the past three years with dates.

October 2016	£600
November 2017	£600

18. Other grants from any other sources in the last three years with dates.

None.

Please give us details of the bank account that the grant should be paid into if approved.

Name of Account YATELEY CHORAL SOCIETY.....

Account number [REDACTED]

Sort Code [REDACTED]

Please ensure the following supporting documentation accompanies your application;

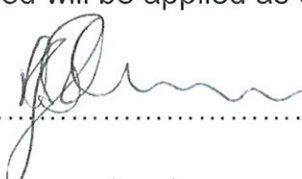
- ✓ • You must submit:
- ✓ • Your most recent bank account statement & details of any other investments/savings;
- ✓ • A copy of your constitution;
- ✓ • Details of your organisation's officers;
 - A copy of your safeguarding policy if your group works with vulnerable adults, or children;
 - Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I agree that Yateley Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that YTC may pass details onto an official organisations where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration: I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

Signed 

Date 15/1/19

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	
✓	The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the life of people living, working and visiting the area of Yateley, Frogmore and Darby Green?
✓	Does the grant exclude ongoing running costs?
n/a	If the application is for running costs has the applicant included plans for where future running costs will be found from?
✓	Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Hampshire County Council's Social Services?
✓	Is the grant for non-political or non-quasi-political organisations or projects?
✓	Is the grant application for £1,000 or less?
✓	For applications in excess of £500, has the applicant detailed sources for at least 50% of the overall cost of a project?
n/a	For applications for less than £500, has the applicant detailed evidence of applications to other funding bodies and/or internal fundraising.
✓	Does the application include the required financial and organisational information?
✓	Is this the only application in this financial year from this group or organisation?
✓	Is the applicant based in the Town Council area? If not what proportion of beneficiaries of the grant reside in the area? (grants will be pro-rata for residents of Yateley using that service.)
✓	Is the application for future funding? (ie not retrospective)
✓	Is the grant for the sole use of the applying group and not to pass on money?
NO	Will the applicant supply invoices before payment of a grant?
✓	Has the applicant demonstrated how one-off grant funding will lead to greater self sufficiency and lessen the need for future applications.
n/a	For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer.

Assessing officer R. HALLIDAY

Date of assessment 12/02/19

Decision (delete as applicable) reject / return for further information / proceed to committee

Approved as agenda item for the Finance and Policy meeting on ... 18/02/19

Outcome at that meeting

Yateley Choral Society

Income and Expenditure Account

Year to 31st August 2018

Year to 31st August 2017

Income:	£	£	£	£	£	£
Concerts:	Income	Expenses	Net	Income	Expenses	Net
Autumn	2,349	3,161		1,677	3,194	
Grant	600		(212)	600		(917)
Christmas	1,082	462		1,899	499	
Charity donation		620	(0)		1,400	0
Carmina Burana	2,693	1,532	1,161			
Spring	1,196	970	226	1,043	1,036	7
Summer	1,039	935	104	1,711	1,361	350
Concerts - Net Total	8,959	7,680	1,279	6,930	7,490	(560)
Surplus/(deficit) on events			1,279			(560)
Subscriptions	5,476			5,159		
Choir Hire	150			0		
Hire/purch of Scores - net (cost) income	(89)			12		
Tax Refund	1,169			700		
Rehearsal Raffles/Refreshments	613			617		
Miscellaneous	0	7,319		0	6,488	
Expenditure:						
Musical Director	3,250			3,083		
Accompanist	1,695			1,485		
Rehearsal Room	827			985		
NFMS Subscription	313			273		
Printing	111			0		
Miscellaneous	250			113		
		6,446			5,939	
Surplus/deficit on non-Concert activities			873			549
Surplus/Deficit for the Year			2,152			(11)
Balance brought forward from previous year			5,523			5,534
			7,675			5,523
Debtors and Creditors						
Debtors and prepayments		1,091			876	
Creditors		(80)			0	
			1,011			876
Bank and cash balances						
Bank balance		6,602			4,573	
Cash balance		62	6,664		74	4,647
			7,675			5,523
Angela C Clark			Chairman			
Paul J Sudell			Treasurer			

8th October 2018

Note to the Accounts

In line with a directive from the Charity Commission, the Trustees of the Society need not seek an independent examination of the accounts as both income and expenditure are below the threshold for such an examination to be required.

However, it has been the past practice for the Accounts to be examined every year and consequently a Report has been prepared.