

YATELEY VILLAGE HALL MANAGEMENT MEETING

HELD January 13th at 7:30pm.

Present:

Cllr Spencer - Chairman, Mrs Bradley - Treasurer, Mrs Bennett - Secretary, Mr Chamberlain, Mr Millsom, Cllr Barnes.

Apologies: Mr Whitaker, Mrs Pynn

Chairman's welcome

Cllr Spencer opened the meeting and wished all a Happy New Year. It had been a quiet Christmas and New Year, with regard to bar takings.

Cllr Spencer had asked for estimates from Border Carpets for a new carpet in the bar lounge, and also asked for an estimate to replace the bar floor.

Our present stock holding is valued at £2056.00 and the retail value of this is £5620. An electronic 'stock take' has been emailed to all members, it is envisaged that this will be completed monthly.

Minutes of previous Meeting

Adoption of the Minutes proposed by Mr Chamberlain and seconded by Cllr Barnes.

APPROVED BY COMMITTEE

Matters arising

Cllr Barnes had a builder look at the "wobbly wall". The builder said that there were just a few bricks at the very top that needed re-pointing, but all the rest were completely safe.

Bookings

Mrs Pynn was not at the meeting, but had sent an emailed report on the bookings, and mentioned her concern at the lack of new bookings. There have been about 12 enquiries, but no actual bookings, it was noted that we had no previous figures to compare this against.

Mrs Pynn had asked if we thought this was linked to the price increase. This was discussed at length. Mr Chamberlain had made more enquiries locally and produced figures for St Swithuns Church Hall, Victoria Hall Hartley Witney, Eversley Hall and Yateley Town Council halls. These halls all include setting up/ clear up time in the booking charge. Our hall is still the best value locally.

Many of the above mentioned halls do not have a licensed bar (our big advantage). All agreed that in January many people were short of cash. However we must continue to promote our hall, and hope that bookings will increase if our facilities are promoted in a positive way.

It was mentioned that it would be helpful to Committee members who open/close the hall, that setting up and clearing up times were shown on the Availability calendar. Jean will talk to Norma about this. Mrs Bradley had received an enquiry for a regular booking of 1 ½ hrs on Tuesday mornings, but the hirer wanted storage space, which we don't have.

Cllr Barnes asked if he could book the bar lounge area for a Conservative Party meeting on Friday 24th February. Mrs Bennett will deal with this.

Treasurer's Report

Mrs Bradley said that the figures for 2016 were not as good as the previous year. In 2015 income was £46,459.74 and expenditure £31,522.68 with an end balance of £19,855.18 In 2016 the income was £40,409.23, expenditure £40,378.11 end balance £21,654.55

Mrs Bradley said that these figures justified the increase in hall hire prices. The bar takings are considerably less in 2016 than in 2015. The fact that there was no booking for New Year's Eve was a considerable loss of income.

Another big expense in 2016 was the CCTV cameras. There are also one or two outstanding bills. Bank balance at the end of December was £21,654.55

Cllr Barnes offered to organise a party for New Year in 2017.

ACTION: Cllr Barnes

Mrs Bradley is waiting for the new contract for gas and electricity to be returned.

A copy of the Income and Expenditure, and Treasurers' report will be sent out tomorrow to all Committee members.

ACTION: Mrs Bradley

Mrs Bradley reported that the accounts for 2016 were now ready to go for audit.

Adoption of report proposed by Cllr Barnes seconded by Mr Chamberlain

Operations

Mr. Moon continues to keep our building beautifully clean. Cllr Barnes asked for Mr Moon's phone number in order to contact him with a view to setting up a COSHH manual.

ACTION: Cllr Barnes

A copy of the Minutes will be given to Derek.

Buildings

A structural engineering report has been completed on the long shed at the bottom of the car park, as we envisaged it is not up to the required standard. It is suggested that there should be a partnership between YVHMC and Yateley Town Council in creation of the 'Men's Shed', which would allow us to apply for grants through the Town Council.

APPROVED BY COMMITTEE

ACTION: Cllr Spencer & Barnes

Mrs Bennett had replied to the Yateley United, who want to use another shed on our site. We said they could use it provided they completed the repairs needed and disposed of anything in the shed.

Mrs Bradley said that the footballers should have some means of cleaning their boots on the new shed. At present they bang their muddy boots on the walls of the A.T.C. building.

A discussion followed on appropriate charging for Yateley United's use of the shed.

Mr Millsom proposed £100 P.A. payable in advance, this was seconded by Mrs Bradley and agreed by all. Mrs Bennett to advise Yateley United of terms of use.

APPROVED BY COMMITTEE

ACTION: Mrs Bennett

Mr Millsom has acquired a concrete grinder and will fill some of the carpark pot holes, on Wednesday, all things being well.

ACTION Mr Millsom

There has been a problem with the hall heating for a number of days.

Mrs Bennett fixed it by replacing the batteries in the thermostat.

Refurbishment

Work on the bar lounge refurbishment will start mid February.
Mrs Bennett reported that 5 lights in the bar area are not working. Cllr Spencer will buy LED lightbulbs to replace, it was noted that one fitting did not work.

ACTION: Cllr Spencer

Governance

None

A.O.B

Mrs Bennett had received a request from the Road Runners to use our car park on 2 occasions this year. The Committee agreed that they could use the back 2 rows of the car park. Mrs. Bennett will contact them.

ACTION: Mrs Bennett

Mr Millsom explained the SSL site and its' benefits. It will give more security and privacy to our web site, bookings in particular. The cost is £120.00 p.a. proposed by Cllr Barnes and seconded by Mrs Bradley.

APPROVED BY COMMITTEE

There was a discussion on whether we needed a kitchen, or not. Cllr Barnes said he would contact Hart Council and enquire about the legal obligations for the hire of kitchens.

ACTION: Cllr Barnes

Mr Chamberlain offered to do a survey of local halls with kitchens.

ACTION: Mr Chamberlain

Date of next Meeting: 10th February 2017 at 7:30 pm

Meeting closed at 9:27pm