

Neighbourhood Plan Steering Group Meeting Notes

Tuesday, 19th April 2022, 6.00pm held virtually

Present: Richard Quarterman (Chair), Rayner Mayer, Cllr Bailey, Cllr Spencer, Cllr Cockarill & Rochelle Halliday (Town Clerk)

1. Welcome & apologies for absence

Richard Quarterman opened the meeting.

All Steering Group members were present.

2. To agree notes from the last meeting on 21st March 2022 & matters arising

The notes from the last meeting were agreed as an accurate record.

Matters Arising

- RQ to inform Cllr Collett of alteration to Blackbushe Airport policy – completed.
- RH to inform HDC that draft Examiner's Report and recommendations are acceptable. Also to send letter of thanks to Examiner – both completed.
- Approval of Neighbourhood Plan in conjunction with Examiner's Report at HDC Cabinet, 7th April – Plan approved.
- RH to prepare Referendum version of Plan and circulate to all by 29th April – underway. RQ to check amendments – pending.
- RM to prepare working for A4 double sided flyer for residents and outline copy for May Fayre display boards – both completed. RH to design visuals – not completed.

3. To agree publicity for the Neighbourhood Plan Referendum

Referendum Publicity

It was commented that the publicity should not assume a prior understanding of the purpose of the Neighbourhood Plan and its content. There should be a focus on the key content and the benefits of having a Neighbourhood Plan in place.

The draft resident flyer was reviewed. It was agreed to add in wording to highlight the voting process and to encourage voting, by summarising the highlights from the Plan.

It was agreed that Richard Quarterman, Rayner Mayer and Tony Spencer would man the Neighbourhood Plan stand at May Fayre on 2nd May. The Town Clerk will also be there for most of the day.

The group agreed that a couple of banners should be made to promote the Plan and the Referendum date. These will be placed in Yateley and Frogmore and be visible from the road.

The Town Clerk explained that after the Referendum information statement has been issued on 19th May, publicity from the Council needs to stop, so that there is no chance of information being perceived as influencing the vote. Community groups and individuals can promote the Plan right up to the election, in the usual way.

Community Ambitions

One member of the group felt that it was important for the actions from the Plan that are relevant to climate change are communicated to the Yateley Climate Action Network.

The Community Ambitions section of the Plan will be incorporated into the Council's overall strategic planning, to be addressed by the Council's Committees, where appropriate.

4. Date of the next Steering Group meeting – Tuesday, 5th July 2022, 6pm.

Agenda items:

- Review the Referendum result
- Neighbourhood Plan website & Facebook page – what needs to be transferred to the YTC website.

The meeting closed at 7.05pm.