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NOTICE OF COUNCIL MEETING

MEETING: Planning & Licensing Committee Meeting
DATE & TIME: Monday, 1 June 2026 at 10.00am
PLACE: Oak Room, Council Offices, Reading Road, Yateley, GU46 7RP

Councillors are hereby summoned to attend the following meeting. Please inform the Town Clerk if you cannot attend.

This is a meeting in public. If you would like to attend and have any special requirements e.g. access or a copy of the agenda in another format, e.g. large print, please contact us.

Agendas and minutes are available at <https://yateley-tc.gov.uk/the-council/archives/type/town-council/>

Julie Routley
Town Clerk

27th May 2026

AGENDA

1.	WELCOME & APOLOGIES To receive apologies for absence
2.	DECLARATIONS OF INTEREST To receive declarations of interest for any item on the agenda
3.	MINUTES OF THE LAST MEETING To agree the minutes of the meeting held on 18th May 2026
4.	PUBLIC PARTICIPATION An opportunity for members of the public to make representations, ask questions, or raise matters relating to items on the agenda (the session will not exceed 15 minutes)
5.	PLANNING APPLICATIONS To review and comment on the applications overleaf
6.	LICENSING, ENFORCEMENT, APPEALS & PHONE MASTS To receive licensing applications, tracking of enforcement action and appeal notifications
7.	SCHEDULE OF ACCOUNTS To review and approve payments list (to be emailed in advance)
8.	SURREY HEATH LOCAL PLAN – MAIN MODIFICATIONS CONSULTATION To note and consider whether to comment on Surrey Heath Borough Council's consultation on Proposed Main Modifications to its emerging Local Plan (to 2038),
9.	INFORMATION ITEMS To note information items or tracked applications

1. **Welcome & Apologies for Absence** – to receive any apologies for absence from the meeting.
2. **Declarations of Interest**
To receive declarations of interest for any item on the agenda
3. **Minutes of the Last Meeting** – to approve the minutes of the meeting held on 18.05.26 (attached)
4. **Open Forum** – an opportunity for members of the public to bring matters to the attention of the committee relating to items on the agenda (max. 15 minutes).
5. **Planning Applications**- Planning reference is hyperlinked to application on HDC Planning Portal
To review and comment on the planning applications below:

Planning Ref.	Location	Proposal
26/00727/FUL	Co-op Supermarket 21 - 23 Plough Road Yateley GU46 7UW	Alterations to fenestration
26/00653/HOU	25 Kevins Drive Yateley Hampshire GU46 7TL	Erection of a single storey front lobby extension, conversion of garage into habitable accommodation to include the replacement of the garage door with a window, porch canopy and first floor front extension above the existing garage and entrance lobby

6. **Licensing, Appeals, Enforcement & Phone Masts**
Enforcement
To receive any update on reported Enforcement cases.
7. **Schedule of Accounts**
To review and approve payments list (to be circulated the Friday before the meeting by email).
8. **Surrey Heath Local Plan – Main Modifications Consultation**
To note and consider whether to comment on Surrey Heath Borough Council's consultation on Proposed Main Modifications to its emerging Local Plan (to 2038), running until 12 noon on 9 July 2026. The documents can be viewed here: [Surrey Heath New Local Plan webpage](#)
9. **Information Items**
Obstruction of Right of Way – Welsh Drive
To receive any updates.
Sims Metals, Vigo Lane
To receive any updates.

Date of next meeting: 15 June 2026