

Yateley Town Council

Minutes of the Planning & Licensing Committee meeting on Monday,
1 June 2026 at 10.00am held at Oak Room, Council Offices, Reading Road, Yateley

Present Councillors: (committee members)

Cllr Tony Spencer (Chairman for this meeting)
Cllr Greg Easterbrook
Cllr Mark Griffin (arrived at 10.30am)
Cllr Julia Wedlock

Absent Councillors (committee members)

Cllr Bob Harward

In attendance - Non-Committee Members, Officers and Public

Julie Routley - Town Clerk

3434 Welcome & Apologies

In the Chairman's absence, the meeting was chaired by Vice-Chairman, Cllr Spencer.
No apologies had been received.
Cllr Harward was absent.

3435 Declarations of Interest

No interests were declared.

3436 Minutes of the Last Meeting

It was **RESOLVED** that the minutes of the meeting on 18 May 2026 were confirmed as an accurate record and were approved and signed by the Chairman.

3436 Public Participation

No members of the public were present.

3437 Planning Applications

It was **RESOLVED** that the following comments / observations be forwarded to Hart District Council.

Planning Ref.	Location	Proposal
26/00727/FUL	Co-op Supermarket 21 - 23 Plough Road Yateley GU46 7UW	Alterations to fenestration
Comment: OBJECTION Members object to this application as there is insufficient information to allow proper assessment. The submitted plans lack detail, particularly regarding the front elevation changes. While windows are shown as subdivided, there is no information on surrounds (e.g. brickwork or finishes) or window specifications, including materials, design, or glazing. It is also unclear whether any windows serve bathrooms and require obscured glass. Overall, the plans are not detailed enough to make an informed judgement. A full and comprehensive set of drawings and specifications is required, including window and infill details. Members noted that correspondence refers to a change of use, but no such application appears to have been submitted.		

Finally, if the proposal is for 19 new residential units, no details have been provided regarding parking provision or allocation, which is a significant omission.
For these reasons, Members object to the application in its current form.

26/00653/HOU	25 Kevins Drive Yateley Hampshire GU46 7TL	Erection of a single storey front lobby extension, conversion of garage into habitable accommodation to include the replacement of the garage door with a window, porch canopy and first floor front extension above the existing garage and entrance lobby
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Comment: NO OBJECTION
but members noted that the plans show 2 parking spaces but need to show 3 due to the size of the house.

3438 Licensing, Enforcement, Appeals & Phone Masts

Enforcement

New cases:

Access Across Council Land The Council has received notification via Hart District Council Enforcement regarding the creation of a driveway across land owned by Yateley Town Council, which is also designated as common land. The Town Council has written to the resident concerned, confirming that this work is not permitted. HDC has opened a formal enforcement case and is progressing its investigation.

Land Clearance A separate matter has been reported to enforcement officers concerning the clearance of a significant area of land, including the felling of trees. Hart District Council is currently investigating this issue.

3439 Schedule of Accounts

It was **RESOLVED** to approve:

The list of payments emailed to the Committee prior to the meeting:

Page 2082 – Urgent invoices paid in May

Page 2083 – Credit card invoices

Page 2084 - Electricity invoices

Pages 2085 & 2086 – May invoices

3440 Surrey Heath Local Plan – Main Modifications Consultation

This item was deferred until the next meeting on 15th June

3441 Information Items

Obstruction of Right of Way – Welsh Drive

There was no further update on this matter. Members requested that the Town Clerk contact the Hampshire County Councillor to seek their involvement and assistance in progressing the issue.

Former Sims Metals Site, Vigo Lane

There was no further update.

Date of next meeting: 15 June 2026 at 10am in the Oak Room, Council Offices, GU46 7RP

Meeting closed at 10.31am.