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NOTICE OF MEETING

MEETING: Community and Environment Committee

LOCATION: The Oak Room, Council Offices

DATE & TIME: Monday 1st June 2026 at 6:30pm

Councillors are hereby summoned to attend the following meeting. Please inform the Town Clerk if you cannot attend. This is a meeting in public. If you would like to attend and have any special requirements e.g. access or a copy of the agenda in another format, e.g. large print, please contact us agendas and minutes are available at www.yateley-tc.gov.uk

Town Clerk 27/05/2026

AGENDA

1.	APOLOGIES FOR ABSENCE To receive apologies for absence
2.	DECLARATIONS OF INTEREST To receive declarations of interest for any item on the agenda
3.	MINUTES OF THE LAST MEETING To approve the minutes of the meeting held on 23 rd March 2026
4.	PUBLIC PARTICIPATION An opportunity for members of the public to make representations, ask questions, or raise matters relating to items on the agenda (the session will not exceed 15 minutes)
5.	Committee Terms of Reference- To review and update
6.	Football Pitches- To agree new booking procedure for the council's football pitches
7.	Darby Green Centre- To establish a working group to look into usage and opportunities for its future
8.	Yateley Green Pond- To discuss future use of the pond in relation to fishing and wildlife
9.	Purchase of Speed Indicator Devices- To agree the expenditure of £12,160 for the purchase of three new devices

5. Committee Terms of Reference

Due to the renaming of the Committee to the Community and Environment Committee, the Terms of Reference need to be updated. Members are asked to review the recommended update below.

Name:	Community and Environment
Type & Parent:	Standing Committee – reports to Full Council
Membership:	8 Members
Quorum:	3
Terms of Reference:	• Overseeing all service delivery, including promotion of the community and environmental wellbeing of the parish. • Review and approval of policies relating to: ○ General environment policies ○ Tree management ○ Climate change ○ Open spaces ○ Heathlands Cemetery ○ Community and Events • Maintenance and enhancement of all Council run facilities including: ○ Heathlands Cemetery ○ All Council owned open spaces ○ Community halls and buildings ○ Play areas ○ Swan Lake ○ Allotments ○ Physical assets including the war memorial, bus shelters, benches, gym equipment and bins. ○ Hanging baskets and Christmas lighting • Awarding and monitoring of contracts and expenditure (excluding for staff) relating to the external environment, the Council's physical assets, open spaces, projects and events or anything else as deemed appropriate, in accordance with the Council's Standing Orders and Financial Regulations and to obtain best value • Proposing and reviewing capital expenditure projects. • Overseeing the Council Climate Action Plan and Biodiversity Action Plan • Supporting regular Police liaison meetings • Conducting consultation and community engagement • Supporting community events and projects through grants, use of council land and publicity.

6. Football Pitches

To optimise the usage of the Council's football pitches the following changes are being **RECOMMENDED**

1. All pitches to be added to and booked using our online booking system.
2. The two local clubs Yateley United FC and Darby Green and Potley FC will be given priority booking at the beginning of each month, for the subsequent month. After this, pitches will be opened to other teams. If a club wants exclusive use of a particular pitch for a whole season, then a retainer fee would be payable. It is suggested that this be 10% of the annual income for that pitch.
3. All pitches to be chargeable, no special arrangements permitted.
4. Cancellation with less than two weeks' notice will be chargeable in line with the Council's other facilities (unless the pitch is deemed unplayable by Yateley Town Council or the match referee).

7. Darby Green Centre

Members have asked to consider the future of the Darby Green Centre in relation to its current and future usage. It is therefore **RECOMMENDED** that the Committee establish a working group to investigate the options and report back to the committee with their findings and recommendations (with officer support, including provision of relevant background information and data).

8. Yateley Green Pond-

Members are asked to consider the future of the usage of Yateley Green Pond- Report attached.

9. Purchase of Speed Indicator Devices- To agree the expenditure of £12,160.

Members are advised that the Town Council has been awarded £12,160 from the Police and Crime Commissioner's Emerging Needs Fund (Road Safety 2026/27) to support the purchase of three Speed Indicator Devices (SIDs) for use within the town.

Three quotations were obtained in accordance with procurement requirements. The quotation submitted by industry leader Westcotec formed part of the successful grant application and is recommended for acceptance.

The new devices will replace two outdated and non-operational SIDs and will provide improved functionality, including "happy/sad face" driver feedback and Bluetooth-enabled data collection, allowing for more efficient monitoring and retrieval of traffic data.

The grant awarded fully covers the cost of the devices.

RECOMMENDATION:

In accordance with the Council's Financial Regulations, Members are asked to approve the expenditure of £12,160 + VAT for the purchase of three Speed Indicator Devices from Westcotec, noting that the total cost is fully funded by the grant.