Yateley TOWN COUNCIL
Serving Yateley, Darby Green & Frogmore

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Town Council Offices, Reading Road,
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NOTICE OF COUNCIL MEETING

MEETING: Finance & Policy Committee
DATE & TIME: Monday 16 November 2026 at 7.00pm
PLACE: Oak Room, Council Offices, Reading Road, Yateley, GU46 7RP

Councillors are hereby summoned to attend the following meeting.
Please inform the Town Clerk if you cannot attend.

This is a meeting in public. If you would like to attend and have any special requirements e.g. access or a copy of the agenda in another format, e.g. large print, please contact us.
Agendas and minutes are available at https://yateley-tc.gov.uk/the-council/archives/type/town-council/

Notice to the Public: Council employees have the right to carry out their duties without facing abuse, discrimination, or harassment. The Chairman reserves the absolute right to silence any speaker, suspend the public session, or adjourn the meeting immediately if this boundary is crossed.

J. Routley

Julie Routley
Town Clerk

11 October 2026

AGENDA

1.	**WELCOME & APOLOGIES FOR ABSENCE** To receive any apologies for absence from the meeting
2.	**DECLARATIONS OF INTEREST** To receive declarations of interest for any item on the agenda
3.	**MINUTES OF THE LAST MEETING** To approve the minutes of the meeting held on 19th October 2026 (attached)
4.	**PUBLIC PARTICIPATION** An opportunity for members of the public to make representations, ask questions, or raise matters relating to items on the agenda (the session will not exceed 15 minutes)
5.	**CAPITAL PROJECTS 2027/28** To consider which capital projects should be prioritised for funding in the 2027/28 financial year
6.	**DRAFT BUDGET 2027/2028** To consider the draft budget (attached).
7.	**POND IMPROVEMENT WORKS – DARBY GREEN AND GOOSE GREEN PONDS** i) To note receipt of £9,000 external grant funding for improvement works at Darby Green Pond and Goose Green Pond. ii) To approve expenditure of up to £9,000 (excl. VAT) on the programme of works, to be funded entirely from the grant, with income and expenditure recorded in a dedicated cost centre. iii) To note that the works are to be completed within 2026/27 and that any balance unspent at

	31 March 2027 will be carried forward in an Earmarked Reserve, to be spent by 30 September 2027 in line with the funding agreement.
8.	**FINANCIAL STATEMENTS, BANK RECONCILIATION & OVERDUE ACCOUNTS** i) To approve the financial report, statements for the period ending 30th September 2026 (attached) ii) To approve the projected outturn report based on data for the period ending 30th September 2026 (attached) iii) To sign off the bank reconciliations for October 2026.
9.	**COUNCIL POLICY REVIEWS** To review and approve the following Council policy (attached): a) Equality, Diversity and Inclusion policy
10.	**TOWN COUNCIL STRATEGIC PLAN MONITORING** To review the operational plan 2024-2028 (attached)
11.	**INFORMATION ITEMS** To note any information items

1. Welcome & Apologies for Absence – to receive any apologies for absence from the meeting.

2. Declarations of Interest
To receive declarations of interest for any item on the agenda

3. Minutes of the Last Meeting – to approve the minutes of the meeting held on 19.10.26 (attached).

4. Public Participation – an opportunity for members of the public to bring matters to the attention of the Council relating to items on the agenda (max. 15 minutes).

5. Capital Projects 2027/28
To consider which capital projects should be prioritised for funding in the 2027/28 financial year

6. Draft Budget 2027/2028
To consider the draft budget (attached).

7. Pond Improvement Works – Darby Green and Goose Green Ponds

Background: The Council has received £9,000 of external grant funding for a programme of improvement works at Darby Green Pond and Goose Green Pond, under a funding agreement running until 30 September 2027. The programme includes footbridge replacement, pond desilting, bank works and kerb lowering to aid toad and frog movement, vegetation management, habitat creation, planting, and new signage and a bench.

The individual elements are each under £5,000, but together they form a single project of £9,000, so committee approval is sought for the overall expenditure. The works are fully funded by the grant and will be recorded in a dedicated cost centre. The funding cannot be used for recoverable VAT. Any material change to the programme requires the funder's written approval, and any funds not spent or committed by 30 September 2027 must be returned.

Recommendation:
i) To note receipt of £9,000 grant funding for pond improvement works.
ii) To approve expenditure of up to £9,000 (excl. VAT) on the programme of works, funded entirely from the grant.
iii) To note that any balance unspent at 31 March 2027 will be carried forward in an Earmarked Reserve.

8. Financial Statements, Bank Reconciliation & Overdue Accounts

i) To approve the financial report, statements for the period ending 30th September 2026 (attached)

ii) To approve the projected outturn report based on data for the period ending 30th September 2026 (attached)

iii) To sign off the bank reconciliations for October 2026.

9. Council Policy Reviews

To review and approve the following Council policy (attached):

a) Equality, Diversity and Inclusion policy (new policy to replace the Equality Policy)

10. Town Council Strategic Plan Monitoring

To review the operational plan 2024-2028 (attached)

11. Information Items

i) Bus Shelter Grant: The Council has been awarded grant funding of £13,424 from Hampshire County Council to fully fund the purchase and installation of a replacement bus shelter. Once received, the funds will be transferred into the existing EMR 346 (Bus Shelters). The purchase and installation costs will be brought to a future meeting for approval.

ii) Budget Timetable The budget timetable for 2027/28 budget is as follows:

- Review by Environment Committee – 30th November
- Final draft review by Finance & Policy – 11th January
- Full Council approval – 18th January 2027

iii) To note any other information items

Date of next meeting: 11 January 2027, 7pm in the Oak Room, Council Offices, GU46 7RP